



NE-CHEE FRIENDSHIP CENTRE
Requires
Casual Bail Residency Workers (Shift Work)

The Ne-Chee Friendship Centre requires skilled individuals with the demonstrated ability to work independently as well as part of a team. The Residential Team of the Bail Residency Program is to provide surety for those going through the Bail Supervision Program and to establish a holistic aftercare program for those within the residence. We offer a supportive living environment for those who have been released on bail while awaiting their court date.

RESPONSIBILITIES

- Provide primary counselling, resource referrals, crisis intervention, conflict resolution and support to all residents
- Maintain cooperative working relationships and liaison with various other service providers
- Participate in the shift schedule rotation as part of our 24-hour staffing model
- Assist in the overall security and maintenance of the residence
- Be acquainted with each resident's individual program plan, identify needs, recommend changes in individual program plans and provide assistance that is consistent with the overall plan for each individual
- Provide case management support for residents including development of and weekly updates to the residents' Plan of Care
- Maintain accurate and up-to-date records and statistics regarding all aspects of service delivery when requested
- Work collaboratively with the Bail Verification & Supervision Program
- Other duties as assigned by the Manager of Residential Services

QUALIFICATIONS

- Grade 12 diploma; Relevant accredited training; Related work experience
- Previous experience working with Indigenous persons and community organizations
- Practical knowledge of Indigenous values, traditions, culture, and practices
- Excellent communication skills, both written and verbal
- Proven time management skills, and ability to manage multiple projects and priorities
- Highly organized and able to work with minimal supervision to meet deadlines
- Able to speak Ojibway or Oji-Cree is an asset
- Computer literacy is essential
- Valid driver's license and access to a reliable vehicle
- First Aid/CPR training a definite asset
- Positive attitude & capacity to act as a healthy lifestyle role model

*** A Current Vulnerable Persons Check will be required upon offer of employment**

Preference will be given to Indigenous applicants. Please self-identify upon applying

DEADLINE: OPEN

Please submit your **resume** along with a **cover letter** to: Ne-Chee Friendship Centre – 326 2nd Street South, Kenora, ON P9N 1G5 Fax: (807) 468-5340 E-Mail: OfficeAdmin@nechee.org

We wish to thank all applicants, however, only those selected for an interview will be acknowledged.