



## Ne-Chee Friendship Centre

Requires

### **Casual Residential and Community Support Workers (Shift Work) For the Indigenous Bail Residency Program**

The Ne-Chee Friendship Centre requires skilled individuals with the demonstrated ability to work independently as well as part of a team. The Residential Team of the Indigenous Bail Residency Program is to provide surety for those going through the Bail Supervision Program and to establish a holistic aftercare program for those within the residence. We offer a supportive living environment for those who have been released on bail while awaiting their court date.

#### **RESPONSIBILITIES**

- Provide primary counselling, resource referrals, crisis intervention, conflict resolution and support to all residents
- Maintain cooperative working relationships and liaison with various other service providers
- Participate in the shift schedule rotation as part of our 24-hour staffing model
- Assist in the overall security and maintenance of the residence
- Be acquainted with each resident's individual program plan, identify needs, recommend changes in individual program plans and provide assistance that is consistent with the overall plan for each individual
- Provide case management support for residents including development of and updates to the residents' Plan of Care
- Maintain accurate and up-to-date records and statistics regarding all aspects of service delivery
- Work collaboratively with the Kenora Bail Verification & Supervision Program
- Responsible for cooking as required for up to 28 residents at one time
- Other duties as assigned by the Manager of Residential Services

#### **QUALIFICATIONS**

- Relevant training, work experience and/or education
- Previous experience working with Indigenous persons and community organizations
- Practical knowledge of Indigenous values, traditions, culture, and practices
- Excellent communication skills, both written and verbal
- Proven time management skills, and ability to manage multiple projects and priorities
- Highly organized and able to work with minimal supervision to meet deadlines
- Able to speak Ojibway or Oji-Cree is an asset
- Computer literacy is essential
- Valid driver's license and access to a reliable vehicle
- First Aid/CPR training a definite asset
- Positive attitude & capacity to act as a healthy lifestyle role model

**Salary:** \$25.00 per hour

**\* A Current Vulnerable Persons Check will be required upon offer of employment**

**\*\*References will be required if contacted for an interview**

**Preference will be given to Indigenous applicants. Please self-identify upon applying**

**DEADLINE:** ONGOING

Please submit your **resume** along with a **cover letter** to: Brianna Boucha, Human Resources Manager,  
Ne-Chee Friendship Centre - 326 Second Street South, Kenora, ON P9N 1G5 Fax: (807) 468-5340  
E-Mail: [criminalcourtwork@nechee.org](mailto:criminalcourtwork@nechee.org)

We wish to thank all applicants, however, only those selected for an interview will be acknowledged.